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DD/A REGISTRY

FILE: Training

ODP 8I-237

25 FEB 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson  
Director of Data ProcessingSUBJECT: Full-time Academic Training [REDACTED]  
[REDACTED]

1. It is requested that one year of full-time academic training be approved [REDACTED] under the sponsorship of the Office of Data Processing (ODP) Fellowship Program. If approved, this training would commence in September 1981.

2. [REDACTED] is a GS-11 Computer Specialist currently assigned to "D" Division of ODP Applications. A 1976 graduate of [REDACTED] with a dual degree in Mathematics and Computer Science, [REDACTED] entered on duty with the Agency in February 1977 as a GS-7 Computer Programmer and has progressed steadily to the point where she is responsible for the design, testing, and implementation of applications for computer systems. [REDACTED] has already completed nine semester hours of her selected field of study, Operations Research, and has a cumulative grade point average of 4.0. This field of study, which applies mathematics in solving computer-related problems, is one which can be fully utilized [REDACTED] in her career with ODP.

3. Pending your approval, the MZ Career Board has approved her request for full-time academic training at George Mason University during the 1981-1982 academic year. She was selected through a competitive process based on several factors outlined in an ODP Instruction. The courses that [REDACTED] intends to take during the upcoming academic year are described in her attached application to the MZ Board.

4. The total cost [REDACTED] would be approximately \$2,000.00. This amount has been provided for such full-time academic training in the FY 1981 ODP Training Budget. [REDACTED] would be carried in an on duty status during the year.

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5. Based on [ ] background, her demonstrated performance and ability, and her considerable potential, it is recommended that her request for one year of full-time academic training be approved.

/s/ Bruce T. Johnson

Bruce T. Johnson

Attachment: a/s

APPROVED:	/s/ William N. Hart	29 APR 1981
	<u>Deputy Director for Administration</u>	<u>Date</u>

DISAPPROVED:	<u>Deputy Director for Administration</u>	<u>Date</u>
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